



George Stephenson High School

Curriculum Committee - Terms of Reference

2025-26





Policy Compliance Governance Page

Governance	Curriculum Committee	
Policy Officer	Headteacher	
Policy Suite	Curriculum	
Policy Version	V3	
Review Date	September 2025 (Annual Cycle)	
Next Review Date	September 2026	
Statutory Document/Policy	Yes	
Uploaded to School Website and Date	Yes	TBC

Version History Log

1	NEW	Academic Year 2020-21
2	No Chnages	March 2024
3	No Changes	September 2024
4	Covid Catch- up removed, statutory guidance updated	September 2025



Curriculum Committee - Terms of Reference (TOR) 2025-26

General Terms

- To act on matters delegated by the full governing body.
- To liaise and consult with other committees where necessary.
- To contribute to the School Improvement Plan.
- To consider safeguarding and equalities implications when undertaking all committee functions (aligned with Keeping Children Safe in Education 2025).

Membership

- At least three governors including the headteacher.
- The chair of the governing body may attend and vote as a member ex-officio.
- [Check if membership structure has changed in 2025 – update accordingly].

Quorum

- Three governors.

Conflict of Interest

- An employee should withdraw from discussion when the subject for consideration is the pay or performance of that employee or another member of staff.

Meetings

- Once per term with additional meetings as necessary.
- The governing body is free to determine how often the committee meets and may delegate this to the committee.
- Information relating to a named person or any other matter that the committee considers confidential does not have to be made available for inspection.
- In the absence of the chair, the committee shall choose an acting chair for that meeting from among their number (other than the headteacher).
- The committee shall choose a clerk for that meeting from among their number (not the headteacher).
- The draft minutes of each meeting will be circulated with the agenda for the next ordinary meeting of the full governing body and will be presented at that meeting by the chair (or in his/her absence another member of the committee).
- Any decisions taken must be determined by a majority of votes of committee members present and voting – but no vote can be taken unless a majority of those present are governors.

Terms of Reference (Committee Functions)

- To receive regular updates on school tracking data on progress and expected outcomes at each meeting and provide challenge as appropriate (including targeted groups e.g. Disadvantaged Pupils, Looked After Children, Young Carers, Ethnic Minority, English as an Additional Language, SEN, Travellers, Refugees, Asylum Seekers, Excluded Pupils).
- Ensure Pupil Premium strategies are having the required impact and provide challenge where this is not the case.
- ~~~Monitoring of the Covid Catch-Up Premium, ensuring strategies are having the required impact and providing challenge where this is not the case.~~~ [Deleted Sept 2025 as funding ended nationally].



- To ensure that the requirements of children with special needs are met, as laid out in the SEND Code of Practice (latest statutory version), and receive termly reports from the Headteacher/SENCO and an annual report from the SEN governor.
- Monitor relevant points in the School Improvement Plan, providing challenge on timescales and outcomes.
- Review curriculum to ensure a broad and balanced curriculum is provided, ensuring best use of resources and best outcomes for students.
- Review the school's careers strategy annually (in line with updated DfE statutory careers guidance and Gatsby Benchmarks).
- Ensure the curriculum covers all statutory requirements for RE, relationships and sex education (RSE), and PE.
- To receive regular updates on school attendance data and strategies to continually improve this in line with national targets.
- Receive Governor Visit Reports in line with the visits schedule and follow up on any actions relating to curriculum.
- Review and approve relevant policies in accordance with the policy schedule.
- Revise prospectus information on website and in all other published formats (ensuring compliance with latest DfE school website regulations).
- Review arrangements for parents to receive student reports.
- Review reports on student destinations at the end of each academic year to ensure the best and most appropriate outcomes are being achieved in line with the school's aims and values.
- Monitor and review the policy on educational visits and ensure that the policy is adhered to, in line with current DfE/HSE guidance.
- To approve arrangements for pupils to be released for work experience (ensuring compliance with latest careers guidance).
- To ensure that the school has appropriate arrangements in place for child protection and that all statutory and local requirements are met.
- To ensure that the school and governing body have effective systems in place to communicate with parents and to promote the school within the wider community.

Important Information:

* These items may be dealt with in a different term, as best suits the school