



**George Stephenson**  
High School

## **PROVIDER ACCESS POLICY**

<b>Governance</b>	Personnel Committee Governing Body
<b>Policy Officer</b>	Business and Enterprise Curriculum Leader
<b>Adopted Date</b>	6 November 2019
<b>Next Review Date</b>	May 2025

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## **Introduction**

The policy statement set out below outlines the school's arrangements for managing the access of our providers/partners to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Student entitlement at GSHS – what makes us different?**

In years 7, 8, 10 and 11 our students receive structured programmes of study which are at the heart of our curriculum offering. In years 7 and 8 this comprises of 1 x 50-minute session a fortnight. In Years 10 and 11 students receive 1 x 50-minute session a month. We place a high importance on our career offering, despite the increasing demands placed on the curriculum nationally. For a detailed breakdown of our planned careers lessons at each Key Stage please see our 'Curriculum Intent', which is available on the school's website (by selecting Departments, then Careers from the main page).

Although students in Year 9 do not receive timetabled careers lessons we recognise that this is a key year for our students as they make their GCSE choices. It is therefore key that we ensure that they receive tutorial support from Connexions to enable them to make the right GCSE choices. This often involves additional 1:1 appointments for students who feel they need extra advice.

From years 7-13 students are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact Leon Allen, Careers Leader  
Telephone: 0191 2161115; Email: [lallen@gshs.org.uk](mailto:lallen@gshs.org.uk)

### **Opportunities for access**

A number of bespoke events complement our school careers programme. Working with North Tyneside Learning Trust, we are constantly looking for employers/institutions who would like to support us in making improvements to our current offerings. If you feel that this could be you then please do not hesitate to contact Leon Allen using the procedure above. Alternatively, if you would like to be involved in activities with GSHS and other Trust Schools then please contact Angie Patterson at [angie.patterson@ntlearningtrust.org.uk](mailto:angie.patterson@ntlearningtrust.org.uk)

Obviously, due to the pandemic, our careers offering has had to change dramatically, however we are committed to ensuring that all students have careers access. Below you can see some of our typical events at GSHS:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 7</b>	STEM club (STEM Faire)	STEM club  Assembly 'An aspirational careers mindset'.  Whole school focus fortnight in Jan. 'Working in ...' (Careers Across the Curriculum).  NUSTEM - space maths and light painting workshop STEM club	
<b>Year 8</b>	Careers themed STEM assembly (Oct)	Assembly 'Financial decision-making'  Career speed dating (April) - employer/institution workshops NTLT.  Whole school focus fortnight in Jan. 'Working in ...' (Careers Across the Curriculum).  NUSTEM - space maths and light painting workshop STEM club	Connexions – understanding me (Buzz lesson)  Tyne Rivers Trust workshops with all Y8 classes on local rivers and pollution indicators
<b>Year 9</b>	Careers themed STEM assembly (Oct)  NUSTEM 'People Like Me' Careers sessions for all classes in Y9	Assembly 'Year 10 Options'  Pathways/decision making with Connexions in form tutorials(Jan/Feb) – The options process. Including 1:1 support day in G11.  Careers Zone (Feb) – employer / institution workshops NTLT	Decade Day – how can I get to where I want to be in 10 years time (Connexions/NTLT support).  Connexions lesson 'Thinking Work'. Intro to Work Experience.  Tutorial Launch of Work Experience.

		Options fair at Y9 parent evening.  Whole school focus fortnight in Jan. 'Working in ...' (Careers Across the Curriculum).  NUSTEM - space maths and light painting workshop STEM club	
<b>Year 10</b>	NUFC lessons to support key groups through the Work Experience process.  Morrisons 'In Schools Partner Programme'  Careers themed STEM assembly (Oct)	Connexions 1:1 placement meetings (Jan-March).  Assembly 'Preparing for work experience'.  Whole school focus fortnight in Jan. 'Working in ...' (Careers Across the Curriculum).  NUSTEM - light painting workshop STEM club - photography careers.	Mock interviews - employer/institution workshops NTLT.
Villiers Park STEM Scholars – SofttSkills4Success			
<b>Year 11</b>	Civil Service Local Programme (DWP)  Careers themed STEM assembly (Oct)	Assembly 'A journey into LMI'  ASK apprenticeship workshops  Get up and go invitations from Connexions  Pathways/decision making with Connexions, 1:1 meetings.  Whole school focus fortnight in Jan. 'Working in ...' (Careers Across the Curriculum).  NUSTEM - light painting workshop STEM club – photography careers.	

	Villiers Park STEM Scholars – SofttSkills4Success		
<b>Year 12</b>	<p>Guest speakers for presentation/ workshop every Tuesday morning, including local universities and apprenticeship providers.</p> <p>Visit to local university to explore higher education options.</p> <p>Time allocated weekly for students to experience a work placement.</p> <p>Careers themed STEM assembly (Oct) Northumbria University – evening lectures. Progression routes into STEM.</p>	<p>Whole school focus fortnight in Jan. ‘Working in ...’ (Careers Across the Curriculum).</p> <p>Guest speakers for presentation/ workshop every Tuesday morning, including local universities and apprenticeship providers.</p> <p>Partnership with Newcastle University pairing students with employers and academics for the purpose of a careers research project.</p> <p>Mock interviews with employers and personalised feedback organised by NTLT.</p> <p>Time allocated weekly for students to experience a work placement.</p>	<p>Guest speakers for presentation/ workshop every Tuesday morning, including local universities and apprenticeship providers.</p> <p>Time allocated weekly for students to experience a work placement.</p> <p>Visit to local university to explore higher education options.</p> <p>World of Work Speed Dating event with 20 apprenticeship providers/employers organised by NTLT.</p> <p>UCAS, Careers and Progression week – final week of term – focussed on next steps. Apprenticeship information session.</p>
	<p>Villiers Park STEM Scholars – SofttSkills4Success.</p> <p>Inspiring Excellence Programmes – University Progression and STEM subjects beyond KS5.</p> <p>Engineering Education Scheme (EES) with Capita. Links with apprenticeships.</p>		
<b>Year 13</b>	<p>Time allocated weekly for students to experience a work placement.</p> <p>UCAS application support workshops.</p> <p>1:1 University application guidance.</p> <p>University representatives visit to inform students of the application</p>	<p>Whole school focus fortnight in Jan. ‘Working in ...’ (Careers Across the Curriculum).</p> <p>Connexions workshops and 1:1 meeting with adviser.</p> <p>Mock interviews with employers and personalised feedback organised by NTLT.</p>	<p>Time allocated weekly for students to experience a work placement.</p> <p>Connexions workshops and 1:1 meeting with adviser.</p> <p>Post-results day guidance and support</p>

	<p>process, student finance and university life.</p> <p>Careers themed STEM assembly (Oct)</p> <p>Northumbria University – evening lectures. Progression routes into STEM.</p>	<p>Apprenticeship workshops.</p>	
<p>Villiers Park STEM Scholars – SoftSkills4Success.</p> <p>Inspiring Excellence Programmes – University Progression and STEM subjects beyond KS5.</p> <p>Engineering Education Scheme (EES) with Capita. Links with apprenticeships.</p>			

The school policy on safeguarding is available at: <https://jump-1-block-2-george-stephenson.s3.amazonaws.com/media/Policies/Safeguarding%20and%20Child%20Protection%20Policy%20Guidance%20Schools.pdf> This sets out the school's approach to allowing providers into school as visitors to talk to our students.

### Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to give promotional resources to Leon Allen, or directly to our Connexions Advisors Jill Anderson, [Jill.Anderson@northtyneside.co.uk](mailto:Jill.Anderson@northtyneside.co.uk), or Emma Williams, [Emma.Williams@northtyneside.gov.uk](mailto:Emma.Williams@northtyneside.gov.uk), who will ensure that they form both a part of the Y11 Connexions sessions and also the 1:1 support sessions that all our students receive. These sessions currently involve an unbiased discussion about sixth form/further education/apprenticeship options post Year 11. Students also have access to an apprenticeship board which gets updated regularly (from the apprenticeship section of the GOV.UK website) to ensure that we provide unbiased support to all our students to make the most relevant choices for themselves.

As a school we are currently extending our Careers Resources that are available to students in our library and therefore providers are welcome to leave a copy of their prospectus or other relevant course literature with us. This can be done by posting the relevant information The Learning resource Centre at the usual school address. F.A.O. Jean Dickinson, Learning Resources Manager.